

Library Aide Teacher Recommendation

STUDENT NAME: _____ is applying to be a Library Aide. Please complete the following information and return to Mrs. Irwin in a sealed envelope.

TEACHER: _____

SUBJECT: _____

1. Student duties will be repetitive such as checking out and in books for both Cross and Harelson, shelving books that required the ability to put books in both **numerical** and **alphabetical** order, working on book displays and bulletin boards, tidying up the library, helping students and teachers search for books, and miscellaneous other types of tasks. This will require working the whole period with little down-time and requires the ability to pay attention to details. **Do you think this student would work well in this position? Why or why not? Please describe this student's work habits.**

2. Student aides work directly with students in grades K-8(both Harelson & Cross students). How well does this student work with others?

3. How well does this student work independently and can initiate working without prompting?

4. Please list any outstanding qualities or skills that you think this student will bring to the job.

5. Does this student have many absences? YES _____ # per quarter _____ NO _____